

**SkillsUSA Idaho**  
**Board of Directors' Policy**  
**2019-004**

**DUTIES OF THE BOARD TREASURER AND CHECK AUTHORITY**

Duties of the Board Treasurer

The SkillsUSA Idaho Board Treasurer shall have such duties as to provide guidance and work with the state CTSO Manager. The CTSO Manager shall account for the deposits of all monies of SkillsUSA Idaho and forward monthly statements to the Board Treasurer. The treasurer shall account for the deposit of all moneys of SkillsUSA Idaho in accordance with the provisions of the public depository law, Chapter 1, Title 57, Idaho Code.

The Board may elect one or more assistant treasurers who shall have such duties as prescribed by the Board. Assistant treasurers shall act at and under the control, supervision, and direction of the treasurer.

Check Authority

Checks issued in the name of SkillsUSA Idaho shall be authorized before issuance and by the SkillsUSA Idaho CTSO Manager, IDCTE Chief Financial Officer, and IDCTE Administrator.

Legal References:

- I.C. § 33-506      Organization and Government of Board of Trustees
- I.C. § 33-509      Duties of the Treasurer
- I.C. § 33-509A    Assistant Treasurers

Approval

Based on majority approval of the members of the Idaho SkillsUSA Board of Directors, this policy is approved effective: **August 1, 2023**

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Chair, SkillsUSA Idaho Board of Directors