

SkillsUSA Idaho
Board of Directors
Policy 2008-002

POLICY FOR THE ELECTION OF STATE OFFICERS

Background

1. SkillsUSA Idaho has two divisions of student members, secondary and postsecondary. Following the national SkillsUSA model, state officers will be elected in both Divisions.
2. The opportunity for nominating committee and elector delegates from across the state to gather occurs at the State Leadership and Skills Conference (SLSC) in Spring of each year. It is at the SLSC that the state officer election will take place.
3. The state officer "term" is one year; normally from SLSC to SLSC.
4. Following the national SkillsUSA model, SkillsUSA Idaho will elect five secondary officers and five post-secondary officers.

Assignment of Officers to Specific Duties

1. Following the national SkillsUSA model, state officers in each Division are elected to a "slate", and not to specific positions. After the state officers have been observed at state, regional, and national (as applicable) officer training in the summer immediately following their election, the officers will be assigned to positions that best fit their abilities and serve the state association's needs.
2. Assignment to a specific position will be made by the State Director and State Advisor, with input and oversight from the Board of Directors.
3. State Officer positions by Division are:

<u>Secondary Division</u>	<u>Post-Secondary Division</u>
President	President
Vice President	Regional Vice President
Secretary	Regional Vice President
Treasurer	Regional Vice President

Secondary Division (Con't)

Post-Secondary Division (Con't)

Reporter

Regional Vice President

Application Procedures

1. Applicants for state officer will submit an application; such application to be developed and updated by the State Director and State Advisor.
2. Applications must be received by the due date (immediately before the SLSC) in order for pre-screening of the application to occur.
3. Applications will include a signatory page for applicant, advisor, and parent (if the applicant is under 18) acknowledging the obligations, including travel and attendance at mandatory events, of the applicant if they are subsequently elected to state office.

Limits

1. In order to allow maximum opportunity for students to experience the leadership role of a state officer, student members will not normally be allowed to apply and/or be elected to state office for more than one, one-year term.
2. Chapters will not be allowed to submit more than two applications for state officer from their Chapter unless permission has been applied for and obtained from the Board of Directors.

Nominating Committee

1. Screening of applications and applicants will be conducted by a nominating committee of youth and adult members of SkillsUSA Idaho. Members of the nominating committee must be members in good standing of SkillsUSA Idaho in order to serve on the nominating committee.
2. Members of the nominating committee are empowered to set a screening schedule that includes time before and during the SLSC in order to review the applications and conduct face-to-face interviews with all applicants. Members of the nominating committee should not be assigned any other duties during the SLSC.
3. The objective of the nominating committee is to select the most qualified candidates for state office in each Division, and it may take several sessions of face-to-face interviews to narrow the field to the top five in each Division. If applicants for state office are also involved in state contests at the SLSC, the nominating committee will adjust their interview schedule accordingly so as to not interfere with the student's contest.

4. SkillsUSA Idaho members will be selected to the nominating committee by virtue of their position or standing within the SkillsUSA Idaho community. Members will be notified well before the SLSC of their nominating committee duties.

5. Once notified of their selection to the nominating committee, any member who feels that they have a conflict of interest may step down from nominating committee duties, at which time an effort will be made to replace them. Perceived conflicts can be brought to the attention of the Chair by any member in good standing. The Chairman of the Board of Directors of SkillsUSA Idaho will create the slate of nominating committee members and the Board of Directors will approve the final list of nominating committee members before the nominating committee is convened.

6. Membership of the nominating committee will normally consist of the following. How they are selected to serve is given in parenthesis.

1 – Member of the SkillsUSA Idaho Board of Directors (appointed by the Chairman of the Board)

3 – Immediate past state Advisors of the Year (for the immediate previous three years)

2 – Currently serving state officers, one from each Division (appointed by the President of that Division)

4 – Student members of SkillsUSA Idaho (selected at-large from Chapters without a state officer applicant in the current year)

Total = 10 member nominating committee

7. The four at-large student members of the nominating committee may be selected at the beginning of the SLSC if it is impossible to determine which Chapters will not have a state officer applicant beforehand. Random selection from among the Chapters who do not have an applicant is the best method to ensure fairness.

Special Considerations

1. Idaho is a geographically and culturally diverse state. In order to protect the interests of the diverse students who make up SkillsUSA Idaho, the nominating committee will give special consideration to the following attributes of the state officer "team" that they are nominating.

a. It is desirable for the post-secondary Division's state officer team to have representatives from as many of the state's community and technical colleges as is possible without seriously compromising the quality of the officer selection process.

b. It is desirable for the secondary Division's state officer team to have representatives from the three geographic regions of Idaho (north, southwest, and east) as is possible without seriously compromising the quality of the officer selection process.

c. It is desirable for each Division's officer team to have as culturally diverse a group of state officers as is possible without seriously compromising the quality of the officer selection process.

Approval

Based on majority approval of the members of the Idaho SkillsUSA Board of Directors, this policy is approved effective: **11/09/2023**



Chair, SkillsUSA Idaho Board of Directors