



Chapter Advisor Guide

2025-2026

Champion
YOUR FUTURE
2025 - 2026



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Letter from the State Director

Dear Advisors,

Welcome to another great year with SkillsUSA Idaho!

I'm very excited to get this year started and share new and exciting opportunities available for advisors and students. As this year gets kicked off, I'd like to extend my personal thanks to each and every one of SkillsUSA Idaho's Advisors. It is because of you and the incredible work you're doing in and out of the classroom that Idaho's students receive the training they need to become graduates who are career ready from day one! Thank you so much for everything you do for our students!

The SkillsUSA theme for 2025-2026, "Champion Your Future", builds upon our rich tradition of competition to include our shared purpose of securing bright and fulfilling futures for all students. The possibilities are endless because SkillsUSA students learn to gather information and make informed decisions, advocate for their own needs, and achieve their aspirations. By embracing challenges, honing skills and seizing opportunities, students are not just building a career, they are championing their future. As a proud champion of the skilled trades, SkillsUSA has a deep tradition of sharpening Personal, Workplace and Technical skills through the SkillsUSA Framework, our programming and career competitions.

As you'll see in this guide, SkillsUSA is about more than just competitions; We're a student-led partnership of education and industry that's building the future skilled workforce our nation depends on, and SkillsUSA has a growing reputation as the #1 workforce development organization for students. Here in Idaho, we have seen tremendous growth in our organization, and we continue to work to provide more opportunities for students from leadership development, career competitions, and work-based learning.

This document is created by the state office and is meant to provide you with a detailed list of important dates and information for a successful year. Please be sure to read through this guide carefully as many questions can be answered here. I also encourage you and your students to visit our website frequently for updates at www.skillsidaho.org as well as the national website at www.skillsusa.org.

I will be your main point of contact for all things SkillsUSA! Please do not hesitate to reach out for any questions you or your students may have. I would also love the opportunity to schedule meetings either virtually, or an in-person chapter visit to offer one-on-one support, as well as check out the great things you're doing in your chapters and programs!

Sincerely,



Andrew Armstrong
SkillsUSA Idaho State Director
Andrew.armstrong@cte.idaho.gov
(208) 429-5529



2025-2026 Calendar of Events

**Dates subject to change. Any changes to the calendar will be communicated by SkillsUSA Idaho*

Links for Advisor meetings and trainings will be posted on the [State Website Resources Page](#)

August 2025		
1	SkillsUSA Membership Opens	
23	CTSO Day at the Western Idaho Fair	Western Idaho Fairgrounds – Boise, ID

September 2025		
1	BASIC Registration Open	
3	Advisor Back to School Meeting – 4:00 PM (MST)	Zoom
5	New Advisor Training – 4:00 PM (MST)	Zoom
20-24	Washington Leadership Training Institute	Washington, D.C.

October 2025		
17	BASIC – University of Idaho	Moscow, ID
20	BASIC – Idaho State University	Pocatello, ID
21	BASIC – Boise State University	Boise, ID

November 2025		
15	Early Membership Affiliation Deadline	

December 2025		
12	SLSC Intent to Compete Form DUE State Pin & T-Shirt Design Submissions DUE State Officer Applications OPEN	

January 2026		
5	SLSC Registration Opens	
30	SLSC Registration Closes State Membership Deadline State Officer Applications DUE Advisor of the Year nominations DUE CEP application DUE	

February 2026		
1-7	SkillsUSA Week	
9-20	SLSC Online Testing Window	

March 2026		
1	National Membership Deadline	
4-6	State Leadership and Skills Conference	Boise/Nampa, ID

April 2026		
22	NLSC Registration Deadline	

May 2026		
1	NLSC Payment Deadline	

June 2025		
1-5	National Leadership and Skills Conference	Atlanta, GA

SkillsUSA Idaho State Staff Contacts

SkillsUSA Idaho State Staff are here to support you in all things SkillsUSA throughout the year. If you need assistance with your SkillsUSA chapter, or have questions please reach out to any of our staff.



Andrew Armstrong
SkillsUSA Idaho State Director
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Phone: (208) 429-5529



Marilyn Trippe
SkillsUSA Idaho Support Staff
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Marcos Serratos
IDCTE Trades and Industry Program Quality manager
Email: marcos.serratos@cte.idaho.gov
Phone: (208) 429-5524

Website and Social Media Links



SkillsUSA Idaho Website www.skillsidaho.org

National SkillsUSA Website www.skillsusa.org



Instagram [@idahoskillsusa](https://www.instagram.com/idahoskillsusa)



Facebook [@idahoSkillsUSA](https://www.facebook.com/idahoSkillsUSA)



LinkedIn [SkillsUSA Idaho](https://www.linkedin.com/company/skillsusa-idaho)

SkillsUSA Idaho State Officers

State Officers are elected by their fellow members at the annual State Leadership and Skills Conference. State Officers serve as representatives and advocates for Idaho members throughout the school year and at the National Leadership and Skills Conference.

State Officers are able to assist and train chapter members on SkillsUSA programs and events!

High School State Officers



Magnus Einarsson
President
meinarsson@skillsidaho.org



Alexander Tice
Vice President
atice@skillsidaho.org



Olivia Ekberg
Secretary
oekberg@skillsidaho.org



Sophia Murphy
Treasurer
smurphy@skillsidaho.org



Mariela Bradford
Historian
mbradford@skillsidaho.org

Postsecondary State Officers



River Gilbert
President
rgilbert@skillsidaho.org



Marco Duarte
Vice President
mduarte@skillsidaho.org

SkillsUSA National Officer

SkillsUSA's national officers serve as ambassadors for the organization, leading national events, advocating for SkillsUSA with government officials, and promoting SkillsUSA's programs and initiatives to students, educators and industry professionals across the country.



Nicole Prosser
Idaho
National High School Treasurer
nprosser@skillsusanationalofficer.org

SkillsUSA Idaho Board of Directors

SkillsUSA Idaho is governed by a board of directors. In addition to the officer roles, Professional and Industry representatives from each of the six Idaho education regions may serve the board.

The SkillsUSA Idaho Board of Directors consists of the following members:

Andy Rogge
Chair

Region 1 Professional Member
North Idaho College
ajrogge@nic.edu

Clay Wilkie
Vice Chair

Region 4 Professional Member
College of Southern Idaho
cwilkie@csi.edu

Ben Hamlett
Secretary

Region 4 Professional Member
College of Southern Idaho
bhamlett@csi.edu

Cameron Hoge
Treasurer

ITTA Representative
Twin Falls School District
hogeca@tfsd.org

Marcos Serratos
Ex-Officio

IDCTE T&I Program Manager
marcos.serratos@cte.idaho.gov
Region 4 Professional Member

Andrew Armstrong
Ex-Officio

SkillsUSA State Director
andrew.armstrong@cte.idaho.gov
College of Southern Idaho

River Gilbert
Ex-Officio

Postsecondary State President
rgilbert@skillsidaho.org

Magnus Einarsson
Ex-Officio

High School State President
meinarsson@skillsidaho.org

Marissa Bell
Region 2 Industry Rep
Chief Administrator/Co-Owner,
Pure-Precision, LLC
mbell@pure-precision.com

Leah Heesch
Region 3 Professional Member
Meridian Technical Charter
High School
leah.heesch@mtchs.org

Magnus Einarsson
Ex-Officio
High School State President
meinarsson@skillsidaho.org

Gabe Hammett
Region 4 Industry Rep
Fire Marshall,
Twin Falls Fire Department
gabriel.hammett@gmail.com

If you would like to serve on the SkillsUSA Idaho board in one of our vacant positions, please fill out an [application](#) and submit to the State Director and SkillsUSA Idaho Board Chair.

Board Vacancies

Region 1 Industry Rep

Region 2 Professional Member

Region 3 Industry Rep

Region 5 Professional Member

Region 5 Industry Rep

Region 6 Professional Member

Region 6 Industry Rep

About SkillsUSA

SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled workforce. SkillsUSA is an applied method of instruction that helps each student excel in preparing America's high-performance workers in career and technical programs. It provides quality education experiences for students in leadership, teamwork, citizenship, and character development. SkillsUSA builds and reinforces self-confidence, work attitudes, and communications skills. It emphasizes total quality at work—high ethical standards, superior work skills, life-long education, and pride in the dignity of work. SkillsUSA also promotes understanding of the free-enterprise system and involvement in community service.

One hundred thirty (130) trade, technical, and skilled service occupational titles are represented in the curricula of SkillsUSA member students, covering the construction, manufacturing, transportation, health sciences, information technology, communications, personal services, hospitality, public safety and engineering technology industries.

Over the course of the last decade, SkillsUSA Idaho has served roughly 24,000 post-secondary and secondary students at a steadily increasing rate. Because SkillsUSA Idaho works together with business and industry, students get the skills that Idaho employers want and need.

Mission: SkillsUSA is America's proud champion of the skilled trades. Our mission is to empower students to become skilled professionals, career-ready leaders and responsible community members.

Vision: SkillsUSA's vision is to produce the most highly skilled workforce in the world, providing every member the opportunity for career success.

Values: The success of SkillsUSA's mission depends on the commitment of our staff and stakeholders to the following values:

Integrity - We are consistent and authentic in word and action to each other, our members and the communities we serve.

Respect - Respect is foundational. Our self-awareness precedes our ability to connect with each other and our members while mutually valuing our unique experiences.

Responsibility - We are accountable to the whole of our organization, from internal staff to our diverse group of stakeholders. Through listening, learning and acting, we engage in our shared commitment to realizing a collective vision.

Community - We value and belong to a diverse community. We strive to do our best in service through continuous reflection and growth.

Service - SkillsUSA acts through the willing service of staff and committed volunteers to empower its members and their communities to reach their highest potential.

SkillsUSA Traditions

SkillsUSA Pledge

Upon my honor, I pledge:

- To prepare myself by diligent study and ardent practice to become a worker whose services will be recognized as honorable by my employer and fellow workers.
- To base my expectations of reward upon the solid foundation of service.
- To honor and respect my vocation in such a way as to bring repute to myself.
- And further, to spare no effort in upholding the ideals of SkillsUSA

SkillsUSA Creed

I believe in the dignity of work: I hold that society has advanced to its present culture through the use of the worker's hands and mind. I will maintain a feeling of humbleness for the knowledge and skills that I receive from professionals, and I will conduct myself with dignity in the work I do.

I believe in the American way of life: I know our culture is the result of freedom of action and opportunities won by the founders of our American republic, and I will uphold their ideals.

I believe in education: I will endeavor to make the best use of knowledge, skills and experience that I will learn in order that I may be a better worker in my chosen occupation and a better citizen in my community. To this end, I will continue my learning now and in the future.

I believe in fair play: I will, through honesty and fair play, respect the rights of others. I will always conduct myself in the manner of the best professionals in my occupation and treat those with whom I work as I would like to be treated.

I believe satisfaction is achieved by good work: I feel that compensation and personal satisfaction received for my work and services will be in proportion to my creative and productive ability.

I believe in high moral and spiritual standards: I will endeavor to conduct myself in such a manner as to set an example for others by living a wholesome life and by fulfilling my responsibilities as a citizen of my community.

SkillsUSA Colors

The colors red, white, blue, and gold represent the national SkillsUSA organization.

- Red and White represent the individual states and chapters.
- Blue represents the common union of the states and of the chapters.
- Gold represents the individual, the most important element of the organization.

SkillsUSA Emblem

The shield represents patriotism.

The shield denotes our belief in democracy, liberty and the American way of life.

The gear represents the industrial society.

The gear, symbolic of the industrial society, denotes the interdependence and cooperation of the individual working with labor and management for the betterment of mankind.

The torch represents knowledge.

The flaming torch reflects the light of knowledge, which dispels the darkness of ignorance. In the light of the torch, progress will be made toward the vocational goals of the individual.

The orbital circles represent technology.

The circles represent the challenge of modern technology and the training needed to accept and master the challenge of new technical frontiers and the need for continuous education.

The hands represent the individual.

The hands portray a search for knowledge and our desire to acquire a skill. In the process of attaining knowledge and skill, we will develop a respect for the dignity of work and become productive and responsible citizens.



The SkillsUSA Framework

The SkillsUSA Framework is the foundation of all SkillsUSA programs. It's made up of three components: Personal, Workplace, and Technical Skills grounded in academics. The Framework illustrates how students fulfill the mission of the organization: to empower members to become skilled professionals, career-ready leaders and responsible community members.

SkillsUSA Idaho chapters integrate the Framework in their classrooms to develop career-ready leaders.

What it Does

- Provides a common language for students to articulate what they gain from SkillsUSA participation to employers, school administrators, parents and other students
- Assesses student skill development along a learning continuum of awareness, demonstration and mastery
- Creates a vision for SkillsUSA programs at the local, state and national levels to ensure quality student-led experiences that build skills in all members



Why it Works

- Empowers every student to achieve career success
- Delivers a skill set demanded by business and industry but lacking in many employees today
- Ensures that every student member receives a consistent and specific skill set

Framework Integration Toolkit

Professional members receive access to the Framework Integration Toolkit, which contains resources to help teach each Essential Element.

In the toolkit, you'll find the lesson plans, accompanying motion graphic videos, worksheets, and any other resources needed to execute the lesson. Resources will be available September 2nd as part of Professional Member Benefits kit.

Additional Resources and Information

[SkillsUSA Framework Information](#)
[SkillsUSA Framework - YouTube](#)

SkillsUSA Membership

Who Can Join?

SkillsUSA is open to students enrolled in a Career and Technical Education (CTE) class, CTE Program teachers, Administrators, and Professionals.

SkillsUSA is open to chapters that would like to affiliate at the Middle School, High School, and College/Postsecondary levels.

Student Benefits

There are many reasons why a SkillsUSA membership is beneficial to student members:

- **Community:** Build community by making friends on the chapter, state and national level!
- **Lead:** Gain and apply leadership skills in PoW committees, as chapter officers, as state officers or as national officers.
- **Participate:** Engage in career exploration, planning and work-based learning in addition to chapter activities.
- **Recognition:** Gain recognition through the showcasing of skills through competitions, through holding leadership positions and through the Chapter Excellence Program.
- **Career Competitions:** Proudly demonstrate skills on a local, region, state and national level.
- **Scholarships:** Take advantage of the many scholarship opportunities available only to SkillsUSA student members.
- **Connect:** Network with business and industry professionals and discover workplace opportunities.
- **Promote:** Shout out SkillsUSA and CTE to alert legislators to the incredible achievements of SkillsUSA student members.

Professional Advisor Benefits

Becoming a professional member of SkillsUSA is one of the best ways you can demonstrate to your students the importance of the organization and the opportunities that membership will provide. As a professional member, you will receive online access to the following:

- **Framework Integration Toolkit:** The Framework Integration Toolkit has everything you need to ensure career readiness for students including videos, lesson plans, experiential activities and more.
- **Program of Work Toolkit:** The Program of Work Toolkit includes the Program of Work Launch Activity Guides, videos and resources to help you implement effective activities.
- **Jump into STEM:** A chapter curriculum for members to mentor and engage elementary & middle school students in STEM learning while creating an opportunity for future recruitment.
- **SkillsUSA Championships Technical Standards:** The official rules and regulations for each of the competitions that are part of the championships. Available upon Professional Membership Submission!
- **E-Courses:** Contains SkillsUSA Framework Certification, CTE Knowledge Certification, and Building Self-Motivation in Student Leaders.
- **Advisor Professional Development:** A variety of training opportunities, from webinars to classroom to multi-day sessions.



NEW Membership Benefits Platform - Coming September 2nd, 2025

SkillsUSA | Pathful is a new platform that will become SkillsUSA's new work-based learning platform. Through SkillsUSA | Pathful, members will gain access to a powerful hub for SkillsUSA membership benefits. It also connects students with real professionals, virtual job shadows, and industry resources to build skills and prepare for future success.

SkillsUSA | Pathful will aim to phase out of the SkillsUSA Absorb platform in multiple phases. For 2025, this platform will house membership benefits. Paid coursework and assessments will remain in SkillsUSA Absorb.

Student Membership Benefits

For the first time, students will have direct access to tangible SkillsUSA benefits, including:

- SkillsUSA Framework Essential Element e-modules
- CHARGE
- **SkillsUSA Championships Technical Standards**
- Pathful's Work-Based Learning Exploration Platform

Professional Membership Benefits

This fall, all professional member benefits will transition from SkillsUSA Absorb to SkillsUSA Pathful as well including:

- Framework Integration Toolkit
- Program of Work Toolkit
- **SkillsUSA Championships Technical Standards**
- **Work-Based Learning Toolkit **New****
- Professional Development E-Courses
- **Middle School Resources:**
 - **Xplore **Redesigned Jump Into STEM!****
 - **Middle School Momentum **New****

Membership Deadlines

The national deadline for submitting membership is **March 1st, 2026**.

Due to the SLSC closing deadline, all state members must be submitted by January 30th, 2026 in order to register for the SLSC.

Membership MUST be submitted for students to be eligible for State and National competitions.

Membership information is not considered complete, and students are not eligible for competition until the information has been submitted, and the school accepts responsibility for payment.

Chapters that submit membership prior to the national early affiliation deadline of **November 15th, 2025** will receive free resources from the national office, and a membership gift from the state office.

Membership Fees

Membership Type	National Fee	State Fee	Total
Student	\$8.00	\$12.00	\$20.00
Professional Members (Advisors, Administrators, etc.)	\$20.00	\$10.00	\$30.00

*Standard membership fees are the same for Middle School, High School, and College/Postsecondary levels.

At least one advisor per training program should be registered as a Professional Member of SkillsUSA. This person is the program's Advisor, and their email address will be used for conference communications. Professional membership includes the SkillsUSA Championships Technical Standards (available online for download), Jump Into STEM! Curriculum, the Program of Work Implementation Guide, the Framework Integration Toolkit, Business Partner Guide, and much more.

Total Participation Plan & College Campus Affiliation Plan

The SkillsUSA Total Participation Plan (TPP) allows eligible students who are enrolled in technical, skilled and service occupations, including health occupations, to participate in SkillsUSA as an integral part of their education. That means your entire classroom, school or school district can join SkillsUSA on a single plan that covers national dues, state dues and employability skills training materials for students.

Through the use of Total Participation Plan, students are provided the opportunity to develop SkillsUSA Framework skills that encompass the necessary personal, workplace and technical skills needed for career readiness. Your affiliation through the Total Participation Plan means you've made a commitment to SkillsUSA to integrate Career Essentials: Experiences, Career Essentials: Assessments, and/or educational resources into your classroom.

[Click Here for TPP Pricing Document](#)

The SkillsUSA Campus Affiliation Plan allows eligible students who are enrolled in technical, skilled and service occupations, including health occupations, to participate in SkillsUSA as an integral part of their education. Under this program, community colleges, technical colleges and adult programs can affiliate as one or combine campus locations together onto one contract. All students enrolled in a technical program that SkillsUSA services must enroll and register under the Affiliation Plan.

[Click Here for College Campus Affiliation Plan Pricing Document](#)

How to Affiliate Membership

All chapter membership must be submitted through [SkillsUSA Register](#)

For instructions on adding members to the membership site, please review this [Membership Quick Start Guide](#)

If you are starting a new chapter, please follow the [SkillsUSA New Chapter Guide](#).

Starting a New SkillsUSA Chapter

Congratulations! You've made the decision to become a SkillsUSA Advisor. Here are the basic steps to follow to start a new chapter:

- Connect with the SkillsUSA Customer Care Team so that they can assist in getting your new chapter started. Reach out toll free at 844-875-4557 or customercare@skillsusa.org.
- Meet with your school administrator to request permission to start a new program and to gain support for the SkillsUSA chapter.
- Contact the state office and request to be placed on the state mailing list. Find out about any upcoming activities or deadlines. If you are starting a new chapter, complete an application for charter.
- Identify one or more possible SkillsUSA leaders (CTE instructors, a career counselor or another interested person within the school) to help with the new chapter.
- Gain support from other faculty members if you plan to involve students from other training programs.

Following the [SkillsUSA New Chapter Guide](#) will showcase all steps to get a chapter started!

Membership Invoicing and Payment

Once membership is submitted, the system will generate an invoice in a pop-up window, and will also email an invoice to you. This invoice is paid to the **national office in Leesburg, VA**, and checks should be made out to SkillsUSA. A link to pay by credit card is included on the invoice.

Mail check payment to: SkillsUSA Inc.
673 Potomac Station Drive, PMB 809
Leesburg, VA 20176

NOTE: Do not send membership payments to the state office. Payment for events will be submitted to the state office or regional coordinator. Refer to event invoices for payment instructions.

Membership Resources

- How to Join SkillsUSA: <https://www.skillsusa.org/join/how-to-join/>
- SkillsUSA Customer Care Team: 1-844-875-4557, Email: customercare@skillsusa.org
- Membership Kit: <https://www.skillsusa.org/resources/member-resources/skillsusa-membership-kit/>

For questions or assistance, the SkillsUSA Customer Care Team is ready to help!

CALL 844-875-4557

CHAT register.skillsusa.org

EMAIL customercare@skillsusa.org

Advisor Roles and Responsibilities

Taking on the role of an advisor to a SkillsUSA chapter is one of the most rewarding steps you can take as part of your professional career. The impact of this decision on your students and their future will be life-changing. You'll find that many of the roles and responsibilities of serving as an advisor support the work you are already doing in the classroom.

As the Advisor of your SkillsUSA Chapter:

- You serve as a guide, facilitator and advisor to students but allow them to take the lead.
- You serve as a coach and mentor, offering feedback in a safe learning environment that allows students to reflect and grow from their experiences.
- You encourage, motivate and inspire students to be their best selves.
- You believe that all students have value and purpose and that SkillsUSA offers the ability for students to discover and follow their career passions.
- You connect business and industry to classroom learning, bringing relevancy to technical education and SkillsUSA Framework instruction.
- You create meaningful workplace experiences for your students.
- You empower members to be “in charge” of their organization and to lead activities.
- You prepare your students to demonstrate their skills through local championships that are assessed by business and industry.
- You promote SkillsUSA to students, parents, counselors, administrators and the community.
- You provide intentional instruction about the SkillsUSA Framework and Essential Elements, allowing students to define, develop and demonstrate the identified skills.
- You deliver on the mission of SkillsUSA by preparing career-ready graduates.

One of the most important things to remember is to help your students to learn an effective planning process for carrying out activities, and to let students take the lead on planning and carrying out your events. They will learn and grow as they carry out their calendar of events.

Please make sure that you submit SkillsUSA membership prior to the deadlines. These deadlines determine eligibility for running for office, serving as a voting delegate, or being a leadership or skilled/technical contestant at the state and national level. Do not let a single student miss a life-changing opportunity because of a missed deadline.

Roadmap for a Successful Chapter

A chapter should provide rich experiences that prepare students for career success. To make that a reality, students must be the ones organizing and leading the chapter. The SkillsUSA advisor provides support and guidance but allows the students to figure things out for themselves.

SkillsUSA has provided a roadmap and have provided lots of great resources and lesson plans for Advisors to build a successful chapter with checkpoints for the beginning of the school year that include:

- Preparing your class
- Framework integration
- Chapter Officer Elections
- Membership Recruitment
- Chapter Meetings
- Program of Work
- Chapter Excellence Program

[Access all of the resources and information on the national SkillsUSA Website](#)

Resources

Many of the resources you need can be found on the SkillsUSA Idaho website or the national SkillsUSA website. All Advisors are encouraged to contact the SkillsUSA Idaho state office for assistance with any SkillsUSA questions.

State resources: <https://skillsidaho.org/resources/>

National resources: <https://www.skillsusa.org/advisors/your-role-as-an-advisor/>

Program of Work

The SkillsUSA Framework defines our mission, and the Program of Work is how our mission is actualized. The six categories of the Program of Work support a balanced chapter and allow students to focus on their passions. It helps to engage students in their school and community, and the real-world experiences accelerate a student's growth and development. It allows students to define and demonstrate the 17 essential elements of the Framework and brings relevancy to a student's future by ensuring they are career ready.

Why should your chapter create a yearly SkillsUSA Program of Work (PoW)? When a chapter provides rich experiences in all six categories of the PoW, it empowers students to become career ready. These activities allow students the opportunity to practice and perform the Essential Elements of the SkillsUSA Framework and receive feedback to strengthen their skills.

In addition, it's a chapter management tool that can help advisors empower students to take control of their chapter and their learning. The Program of Work is your roadmap to a successful chapter and career-ready members!



Advocacy and
Marketing



Financial
Management



Community
Engagement



Leadership
Development



Partner and Alumni
Engagement



Workplace
Experiences

How to Implement the Program of Work

Launch Activity Guides Chapters use the Program of Work to plan and implement events that provide work-based learning experiences for them to work on committees, develop their Framework skills, and build their chapter. This Program of Work Launch Guide was written for you and your chapter members. You will learn about six activities that are the basis for your chapter work for the school year. The first guide is prescriptive, providing step-by-step procedures and suggestions for how to get your chapter started. Each guide is less prescriptive than the previous so that chapter officer teams can learn and grow each year and help train the next class for leadership roles in the organization.

Access the activity launch guides at: <https://www.skillsusa.org/programs/chapter-building/program-of-work/>

Student Leadership Opportunities

Chapter Officers

SkillsUSA chapter officers are student leaders who represent the chapter and its members, fulfilling specific roles to ensure the chapter's success. They are responsible for guiding the chapter, managing activities, keeping members informed, and maintaining records. Common officer positions include president, vice president, secretary, treasurer, reporter, and parliamentarian.

Chapter Officers may also serve as state level Delegates at the annual State Leadership and Skills Conference.

A Chapter Officer Election Toolkit is available to download on the [HERE](#).

State Officers



The SkillsUSA Idaho State Officer team represents the state association at the local, state, and national levels for one year. The team participates in extensive training and development to prepare them for facilitating, advocating to elected officials, and serving our members at the State Leadership and Skills Conference.

Qualified applicants have a desire to promote career and technical education, are self-motivated, work well on a team, and possess excellent communication skills. Expenses for state officers to attend events are paid, providing unique opportunities for travel and experiences across the state and country.

The 2026-2027 State Officer Program Guide will be available in September, 2026 on our website at <https://skillsidaho.org/state-officers/>. The application link and instructions are included in the program guide. Applications are due **January 30th, 2026**.

National Officers

During SkillsUSA's annual National Leadership & Skills Conference, SkillsUSA student delegates from across the country elect high school and college/postsecondary representatives to serve as student leaders for SkillsUSA as national officers.

SkillsUSA's national officers are a group of highly motivated and talented students who have been elected to represent their peers at the national level. These officers have demonstrated exceptional leadership skills and a deep commitment to the mission of SkillsUSA. They serve as ambassadors for the organization, leading national events, advocating for SkillsUSA with government officials, and promoting SkillsUSA's programs and initiatives to students, educators and industry professionals across the country.

National Officer Candidates from Idaho must have served a minimum of 1 year as a SkillsUSA Idaho State Officer in order to receive State Director approval to run.

SkillsUSA Awards and Recognition Opportunities



Chapter Excellence Program

The Chapter Excellence Program provides guidance to build a successful chapter, and honors chapter achievement relative to the SkillsUSA Framework. Instead of focusing on the number of events each year, the standards for the Chapter Excellence Program focus on the resulting development after the events. Quality Chapters and Chapters of Distinction are recognized at the State Leadership and Skills Conference in April.

Applications are due January 30th, 2026

Implementing the CEP can result in benefits for members, teachers/chapter advisors and for the chapter, campus and community.

For members:

- Creates opportunities to apply SkillsUSA Framework skills
- Improves chapter organization and efficiency
- Develops teamwork and collaboration skills
- Instills a sense of purpose and belonging
- Promotes friendly competition in pursuit of excellence
- Recognizes achievement
- Provides experiences in completing an application

For teachers/chapter advisors:

- Provides experiences to develop SkillsUSA Framework skills
- Empowers members' leadership skill development
- Reduces workload when members plan and lead chapter activities
- Educates school administration and community members about SkillsUSA and chapter accomplishments
- Increases member engagement
- Summarizes and documents chapter progress for the year
- Brings state and national recognition to your program

2024-2025 Chapter Excellence Program Award Recipients

Chapters of Distinction

GOLD – Meridian Technical Charter High School

SILVER – Dennis Technical Education Center

Chapter Excellence Program Levels

Level 1: Quality Chapter Award

This first level honors chapters for achieving essential standards of excellence.

Level 2: Chapter of Distinction

This second level recognizes chapters that go beyond baseline requirements, and Chapter of Distinction award winners may earn bronze, silver or gold level of this award.

Level 3: Models of Excellence

Chapters in each state receiving a gold “Chapter of Distinction” award are eligible for national selection as a Models of Excellence chapter. These chapters define excellence. Best practices will be gleaned from the award winners and shared with the field to serve as models for other chapters to emulate in strengthening their local programs. Eight chapters will be chosen to represent each component of the SkillsUSA Framework (Personal, Workplace and Technical Skills), and one winner representing each component will be chosen at SkillsUSA’s National Leadership & Skills Conference.

CEP Resources

- [Learn More About the CEP Here](#)
- Click to download the [CEP Advisors Guide](#)
- CEP Coaching – To schedule a free one-on-one coaching session with the SkillsUSA CEP and Program of Work coach, Kellie Engelbrecht, [CLICK HERE](#)
- Click to download the [CEP Application Template](#)



Advisor of the Year Award

A SkillsUSA chapter is only successful with the support of an Advisor who has dedicated themselves to career and technical education by intentionally integrating the SkillsUSA Framework and ensuring students can articulate the skills they have developed.

Selected state Advisors of the Year who complete Level 2 of the Chapter Excellence Program will be submitted for national Advisor of the Year consideration.

The state level application is located in the documents portion of this guide or on the [state resources page](#).

SkillsUSA Honorary Life Membership Award

One of SkillsUSA’s highest recognitions is the Honorary Life Membership. Each year, it is awarded to individuals for their outstanding service that advances the mission and values of the SkillsUSA organization over an extended period. Individuals are nominated for this award by their peers and administrators.

Eligible individuals for this award will:

- Be a current or retired SkillsUSA professional member or partner of SkillsUSA
- Have a proven track record of supporting the mission of SkillsUSA at the local, regional, state and/or national levels.

Educators are selected by a committee of SkillsUSA’s Board of Directors based on:

- Their years of involvement with SkillsUSA
- Significant CTE contributions at local, state, and national levels

To nominate an individual to receive this award, please contact the SkillsUSA Idaho State Director

SkillsUSA Outstanding Educator Award

Each year, SkillsUSA is proud to honor individual educators for their commitment and dedication to their students, Career and Technical Education and to SkillsUSA. Individuals can be nominated for this award by their peers, co-workers, supervisors, or students.

Eligible educators for this award will:

- Have at least three years of teaching experience.
- Be a registered professional member of SkillsUSA.

Educators are selected by a committee of SkillsUSA's Board of Directors based on:

- Proven commitment to student success
- CTE contributions at the local, state and national levels
- Significant educational positions held



Scholarship Opportunities

One of the benefits of SkillsUSA membership is the opportunity to apply for scholarships available only to SkillsUSA members. During the 2023-24 school year, more than \$400,000 in annual scholarships were awarded to SkillsUSA high school and college/postsecondary members to offset the cost of postsecondary education and training. Additionally, multiple scholarships were awarded to offset the cost of attending SkillsUSA events such as the National Leadership & Skills Conference and the Washington Leadership and Training Institute. SkillsUSA members are encouraged to monitor this page to access scholarship applications and review updates!

All applicants to the scholarship opportunities provided below must:

- Be a registered and active SkillsUSA members.
- Submit an accurate and complete application that may include a letter of recommendation, essay, and/or resume.
- Meet scholarship-specific criteria.
- Plan on enrolling in a college/postsecondary program in the 2024-25 academic year, or if the student is a high school junior or younger, the academic term after high school graduation.

Learn more about SkillsUSA scholarships and grants here:

<https://www.skillsusa.org/recognition/scholarships-and-grants/>

Annual Events



B.A.S.I.C. – Building and Achieving Success in Idaho Chapters

Be the ultimate Idaho leader

Join chapter officers from each of Idaho's seven Career Technical Student Organizations (CTSOs) for a dynamic day of team building, leadership development, and networking like never before. The reimagined BASIC experience features exciting activities, engaging sessions with impactful speakers, and unrivaled opportunities to connect with fellow student leaders.

Whether you want to **LEARN** more about your CTSO, **CONNECT** with other leaders, **BOND** with your chapter, or **MAKE NEW FRIENDS**, BASIC equips you with the **skills and connections** to **LEAD NOW** and elevate your chapter's success.

Why attend BASIC?

- Kickstart your chapter's year with inspiration and direction
- Gain insights into each Idaho CTSO
- Engage in high-quality leadership and advisor training
- Celebrate the beginning of a new year as a chapter and learn how to implement and create **your** Program of Work
- Experience peer-to-peer training led by state officers
- Observe state officers in action and strengthen your leadership skills
- Advisors receive exclusive updates directly from the Student Leadership Manager

Get ready to take what you learn back to your chapter and become the **Ultimate Idaho Student Leader!**

Three locations are available!

Registration fee is \$35 per attendee – includes lunch

Learn more at: <https://cte.idaho.gov/students/basic/>

DATE	CITY	LOCATION
October 17	Moscow	University of Idaho
October 20	Pocatello	Idaho State University
October 21	Boise	Boise State University

SkillsUSA Week – February 1st- 7th, 2026

SkillsUSA Week is celebrated in February each year in SkillsUSA chapters nationwide as a large celebration of CTE Month. The event offers state associations, advisors and student members the opportunity to promote SkillsUSA programs and activities at the local and state levels while highlighting the importance of skilled trades.

Chapter members have the opportunity through active participation in SkillsUSA Week events to develop and practice several of the essential elements of the framework. Consider the teachable moments that exist surrounding the behaviors of the essential elements below as students prepare and participate in SkillsUSA Week activities including:

Appreciation Day - Plan an event that will celebrate and honor the support of advisors, teachers, and administrators.

Advocacy Day - Target state and local public relations activities including presentations to legislators, school board members, administrators, and community group leaders.

Member Outreach Day - Involve members in the recruitment of middle and elementary school students and plan appreciation activities that honor current members.

SkillsUSA Service Day - Rally around your community by focusing on a day of giving through service projects and fundraisers.

SkillsUSA Day - Celebrate SkillsUSA by wearing your favorite SkillsUSA shirt, planning a celebrations activity, and posting the event to social media.

Learn more about SkillsUSA Week: <https://www.skillsusa.org/events/skillsusa-week/#h-0>





STATE LEADERSHIP & SKILLS CONFERENCE

Champion YOUR FUTURE 2025 - 2026

The State Leadership and Skills Conference is the premier CTE event for the skilled trades in the state of Idaho. Students in over 65 different skill and leadership competitions gather to compete against their peers for a chance to advance to the National Leadership and Skills Conference. These competitions allow students to hone their technical skills, connect with business and industry, and become skilled professionals, career-ready leaders, and responsible community members.

In addition to competitions, students are invited to participate in other conference activities to further their leadership, career-readiness, and connect them with potential future employers.

SLSC 2025 will be held on **March 4-6, 2026**, in Boise | Nampa, ID. More information regarding registration, hotel and general schedule will be released in the SLSC24 Conference Guide by **December, 2025**

SLSC 2025 - BY THE NUMBERS



1,000+ TOTAL ATTENDEES

INCLUDING:

769 student competitors

42 Chapters (schools) from across the state

80% attendees from high schools

20% college/postsecondary

60+ hands-on Technical or Leadership Contests hosted and built by industry

300+ Industry members as competition chairs and judges

Announcing a new venue for 2026!



Dates: March 4-6, 2026

Location: Boise|Nampa

Registration Dates: January 5 – 20, 2026

Payment Deadline: March 31, 2026

Registration Fees: \$65 per-registrant

Registration Information: All registration for the SLSC must be completed in the SkillsUSA Register portal: <https://www.skillsusa-register.org/login.aspx>

SLSC Tentative Agenda

February 9-20 2026

SLSC Online Testing Window

February 9th, 2025

State Officer Candidate Interviews

5:00 PM

Wednesday, March 4th, 2026

1:00 – 5:00 PM

SLSC Registration Open

4:00 – 5:00 PM

SkillsUSA Idaho Store Open

5:00 – 6:00 PM

SLSC Opening Ceremony

Thursday, March 5th, 2026

7:00 AM – 5:00 PM

Championships – Skilled and Technical Contests

5:00 – 8:00 PM

Champions Night at Wahooz

Friday, March 6th, 2026

7:00 AM – 1:00 PM

Championships – Leadership and Occupationally Related Contests

SLSC TECHSPO

8:00 – 1:00 PM

SkillsUSA Idaho Store Open

8:30 – 9:30 AM

Mandatory Advisor Meeting

10:00 – 10:45 AM

Student Leadership Workshop

3:30 – 5:30 PM

SLSC Closing and Awards Ceremony

SLSC Dress Code

Monday, Opening Ceremony: contest attire or school/work-appropriate casual attire. State Officers and State Officer Candidates should be in Official Attire.

Tuesday, Technical Competitions: appropriate contest attire, as referenced in Technical Standards or on Contest Updates by Chairs.

Wednesday, Leadership Competitions/Career Fair: SkillsUSA Official Attire, or appropriate business attire.

Wednesday, Closing Ceremony: SkillsUSA Official Attire or Competition Attire

Note: All medalists will need to be in SkillsUSA Official Attire, OR clean and presentable competition uniforms to go on stage to receive their medals. Jeans will not be permitted.

In the event students do not have SkillsUSA official attire, business professional dress is permitted.

If students are wearing clothing not listed as permissible above, they will NOT be allowed to walk on stage at the awards ceremony.

SLSC Contest Offerings – Quick View

CONTEST NAME	CLUSTER	TEAM?	MS	HS	CPS	LEADERSHIP CONTEST	SKILLED/TECHNICAL CONTEST
3D Visualization and Animation	ART	2		X	X		X
Additive Manufacturing	MFG	2	X	X	X		X
Advertising Design	ART			X	X		X
American Spirit	LEAD	3	X	X	X	X	
Architectural Drafting	ARCH			X	X		X
Automated Manufacturing Technology	MFG	3		X	X		X
Automotive Maintenance and Light Repair	TRNS			X			X
Automotive Refinishing Technology	TRNS			X	X		X
Automotive Service Technology	TRNS			X	X		X
Aviation Maintenance	TRNS			X	X		X
Baking and Pastry Arts	HOSP			X	X		X
Cabinetmaking	ARCH			X	X		X
Carpentry	ARCH			X	X		X
Chapter Display	LEAD	3	X	X	X	X	
CNC 2-Axis Turning Programmer	MFG			X	X		X
CNC 3-Axis Milling Programmer	MFG			X	X		X
Collision Damage Appraisal	TRNS			X	X		X
Collision Repair Technology	TRNS			X	X		X
Community Service	LEAD	3	X	X	X	X	
Computer Programming	ITS			X	X		X
Cosmetology	HUM			X	X		X
Criminal Justice	LAW			X	X		X
Culinary Arts	HOSP			X	X		X
Customer Service	LEAD			X	X	X	
Cyber Security	ITS	2		X	X		X
Diesel Equipment Technology	TRNS			X	X		X
Electronics Technology	ENG			X	X		X
Emergency Medical Technician (Demo)	HEALTH	2		X	X		X
Engineering Technology - Design	ENG	3	X	X	X		X
Entrepreneurship	LEAD	4		X	X	X	
Extemporaneous Speaking	LEAD		X	X	X	X	
Facilithon- Leadership in Facility Management (Demo)	LEAD			X	X	X	
Firefighting	LAW			X	X		X
Graphics Imaging – Sublimation (Demo)	ART			X	X		X
Heavy Equipment Operation	TRNS			X	X		X
Heating, Ventilation, Air Conditioning and Refrigeration	ARCH			X	X		X

Information Technology Services	ITS			X	X		X
Interactive Application and Video Game Development	ART	2		X	X		X
Internetworking	ITS			X	X		X
Job Interview	LEAD		X	X	X	X	
Job Skill Demonstration A	LEAD		X	X	X	X	
Mechatronics	MFG	2		X	X		X
Mobile Robotics Technology	ENG	2	X	X	X		X
Opening and Closing Ceremonies	LEAD	7	X	X	X	X	
Photography	ART			X	X		X
Pin Design	LEAD		X	X	X	X	
Power Equipment Technology	TRNS			X	X		X
Prepared Speech	LEAD		X	X	X	X	
Promotional Bulletin Board	LEAD	3	X	X	X	X	
Quiz Bowl	LEAD	5-7		X	X	X	
Related Technical Math	LEAD			X	X	X	
Restaurant Service	HOSP			X	X		X
Robot Welding (Demo)	ARCH				X		X
Robotics: Urban Search and Rescue	ENG	2	X	X	X		X
Team Engineering Challenge	ENG	3	X				X
Technical Computer Applications	ITS			X	X		X
Technical Drafting	MFG			X	X		X
Telecommunications Cabling	ITS			X	X		X
T-Shirt Design	LEAD		X	X	X	X	
Video Production	ART	2		X	X		X
Web Design and Development	ART	2		X	X		X
Welding	ARCH			X	X		X
Welding Fabrication	ARCH	3		X	X		X
Welding Sculpture	ARCH			X	X		X

More SLSC Competition Resources

Registration Information: All registration for the SLSC must be completed in the SkillsUSA Register portal: <https://www.skillsusa-register.org/login.aspx>

SLSC Contest Guide: Refer to the [2025-2026 Contest Guide](#) for more details & information related to competitions. Also available on our website at <https://skillsidaho.org/resources/>

SLSC Pin & T-Shirt Design Contests

SkillsUSA Idaho is officially opening the 2025-2026 SkillsUSA Idaho Pin & T-shirt Design Contest to all dues-paying student members of the organization. The winning designs will become the official Pin and T-shirt for the 2026 State Leadership and Skills Conference.

Contest Notes

Because the Pin and T-Shirt Design contests are also an NLSC qualifying contest, the rules reflect the national technical standards. Gold, Silver, and Bronze medals will be awarded during the SLSC. In addition to the design, please note that additional documentation will be required along with the design submission, such as resume, color coding, etc. See the contest standards below for more information.

These contests are submitted early, and there is no fee for submissions. Although this is considered a leadership contest, students may continue to register for additional contests at the SLSC.

The winning designs selected will be awarded the gold medal, and the design will be used as the official SLSC pin and t-shirt. All entries must be submitted to the State Director no later than **December 12th, 2025**. The winning designs will become the property of SkillsUSA Idaho once submitted.

Medals will be presented during the closing and awards session of SLSC on Friday, March 6th.

Judging

All entries will be judged by the state headquarters staff, the current state officer team, and contest committee judges from related industry.

Designs cannot be changed for national competition submission. There is no opportunity to “tweak” the design after it has been judged/produced as the state winner.

For any questions, please reach out to the State Director – Andrew.armstrong@cte.idaho.gov

Preparation for National Competition

Winners in both Pin and T-Shirt Design contests that elect to compete at the National Leadership and Skills Conference should create all required submission information as outlined in the Technical Standards.

Additional requirements for NLSC competition are:

- Printed table displays for each contest
- Documentation binder for T-Shirt design – All requirements are outlined in the technical standards
- Both contests should prepare for a 5–7-minute oral presentation and question/answer session regarding their design, production process, etc.

PIN DESIGN CONTEST

Eligibility

Open to all active SkillsUSA members. Competitors must be submitted SkillsUSA members prior to the submission date: **December 12th, 2025**

Competition Guidelines

- All submissions must include a one-page single sided resume
- All entries should be submitted on a single 8.5" by 11" page and must include two identical and readable sizes of the pin design.
 - 1.) The purpose of the enlargement size is to show greater detail. The largest dimension must be either 7" wide and/or 7" tall.
 - 2.) The purpose of the production size is to show the actual pin size. The largest dimension must be either 1 1/2" wide and/or 1 1/2" tall.
 - 3.) A penalty of five (5) points will be assessed for every 1/4" over or under on the enlargement size and five (5) points for every 1/8" over or under on the production size.
- All entries must be rendered in color. Preferably, entries will be created using computer design software. Entries may also be hand-drawn, painted, or rendered in colored pencils or markers.
- Wording on the pin must reference the **name of the state (Idaho), the year (2026), and SkillsUSA.**
- The name SkillsUSA must be used, and the proper spelling must be as shown (SkillsUSA is one word; accurate use of capitalization is required to comply with brand standards.)
 - Learn more about SkillsUSA's brand guide at: skillsusa.org/resources/brandresources/
- The SkillsUSA emblem or SkillsUSA logo (or elements of either) should not appear on the pin design.
- The design must be the original concept of the competitor. Use of the competitors' own original photos, drawings, or digital art is highly recommended. Designs may be constructed of lesser amounts of Creative Commons licensed material, material in the public domain, or commercial stock images. These materials must be accompanied by proof of license and must provide attribution to credit the originator. Designs that violate copyright laws are subject to disqualification.

Submission Instructions

- All submissions will be submitted by emailing the SkillsUSA Idaho State Director: Andrew.armstrong@cte.idaho.gov
- All entry submissions must be one single PDF file type using the file name format of "Your Last Name_Your First Name_Pin Design". For example, "Amanda Smith" would save the PDF file as:

Smith_Amanda_TShirt

T-SHIRT DESIGN

Eligibility

Open to all active SkillsUSA members. Competitors must be submitted SkillsUSA members prior to the submission date of **December 12th, 2025**.

Competition Guidelines

- All submissions must include a one-page single sided resume
- The front-only T-shirt design will include elements to represent the state of Idaho and SkillsUSA. This should be a shirt that a SkillsUSA member would like to wear.
- The following text must appear on the T-shirt design: “**SkillsUSA Idaho**” and the current year of the state competition - **2026**.
- The name SkillsUSA must be used, and the proper spelling must be as shown (SkillsUSA is one word; accurate use of capitalization is required to comply with brand standards.)
 - Learn more about SkillsUSA’s brand guide at: skillsusa.org/resources/brandresources/
- The SkillsUSA emblem or SkillsUSA logo (or elements of either one) should not appear on the design.
- The T-shirt designer must specify the color of the shirt the artwork is intended to be printed onto.
- Artwork design proof page. The artwork should be a comprehensive design and be presented as “production proof” (a professional impression of the final design).
 - 1). Artwork must be rendered in color.
 - 2). Artwork printed/submitted on 8.5" by 11" page.
- Preferably, entries will be created using computer design software such as Adobe Illustrator or Adobe Photoshop, or Freehand. Entries may also be hand-drawn, painted, or rendered in colored pencils or markers.
- All copyright laws must be followed in the creation of the design and presentations.

Submission Instructions

- All submissions will be submitted by emailing the SkillsUSA Idaho State Director: Andrew.armstrong@cte.idaho.gov
- All entry submissions must be one single PDF file type using the file name format of “Your Last Name_Your First Name_Pin Design”. For example, “Amanda Smith” would save the PDF file as:

Smith_Amanda_Pin Design

Additional SLSC Activities (Non-Competitive Events)



At SLSC, students can be a part of Delegate Sessions, where they conduct voting for State Officers and official business through the legislative process. Students do NOT need to register as a competitor in order to be a Delegate for your chapter.

A Delegate Program Guide will be available prior to the opening of SLSC registration.

Delegate counts are dependent on chapter membership:

7-12 Members	1 Delegate
13-24 Members	2 Delegates
25-49 Members	3 Delegates
50-79 Members	4 Delegates
80-200 Members	5 Delegates
201+ Members	1 Delegate per 100 additional members

New for 2026! – SLSC Courtesy Corps

With over 60 competitions at the state level, a dedicated team of volunteers is required to make it all come together. Hundreds of hours go into planning the State Leadership and Skills Conference, and the Courtesy Corps Team is the boots on the ground to make sure contests are set up, materials and lunches are delivered, and we provide the best experience possible for our members and stakeholders.

Participation in Courtesy Corps is ideal for students who are new to SkillsUSA and unsure about competing, competitors who may not have qualified to compete at the local level, or any other student or a professional member looking to experience the conference from a backstage view.

Courtesy Corps members can be competitors. Volunteers for Courtesy Corps who are **NOT COMPETITORS** will receive free SLSC registration. All volunteers will also have lunch provided as well as special t-shirts for members.

A Courtesy Corps Program Guide will be available prior to the opening of SLSC registration.



The SLSC TECHSPO will offer the chance for students and advisors to meet with potential future employers on the state level. Check it out at the Boise Centre during the Leadership/Occupationally related competitions.

SLSC Forms and Requirements

Intent to Compete Form

The Intent to Compete form is required by all chapters, and must be submitted no later than

December 12, 2025

The Intent to Compete Form is used to build our SLSC Contests. By submitting the number of students in your chapter intending to compete in specific events, the State Staff, Board of Directors, and Contest Chairs are able to use the information in order to provide the correct amount of materials and supplies, food estimates, judges, locations, etc.

The form can be found in the forms appendix of this guide, or on the SkillsUSA Idaho website under the Resources tab: <https://skillsidaho.org/resources/>

Online Assessments

SkillsUSA Idaho will be offering the official contest Technical Assessments using the online testing platform through the SkillsUSA National Office. This platform allows competitors to take the written assessment portion of their contest online (if required), prior to the start of SLSC. Instructions and login information will be sent to all registered competitors and their Advisors to complete the assessment.

Along with the Competition assessment, students will see a SkillsUSA Professional Development Test. This will be REQUIRED for the 2026 SLSC. The SkillsUSA Professional Development Test aligns our State contests with those at NLSC. A study guide is available for the Professional Development Test.

The window for online testing is currently set for February 9-20, 2026. More information will be released once the platform becomes available from the SkillsUSA National Office. We understand that these dates may conflict with Spring Break at various schools. If there is any concern regarding the assessment window, please reach out to the SkillsUSA State Office (Andrew.armstrong@cte.idaho.gov) and we will work with chapters on an individual basis if needed.

Testing Platform

The NOCTI online testing platform will host the SkillsUSA Championships state support knowledge tests. [Here is the test center login page.](#)

NOCTI provides a demo test feature, which is also available on this website. To access the demo test, click the button labeled: "Try the Testing System." Login credentials are not required for this demo test. The nine-question demo test allows you to experience the navigation tools available within the system.

SLSC Judging Information

The following guidelines are for Advisors' benefit and will be utilized for SkillsUSA Idaho State Leadership and Skills Conference:

Contestants are "judged to a standard." - In contests where there are five or fewer contestants (this number can vary depending on the contest), judges should rate participants against a standard of performance, rather than automatically awarding first, second, or third-place awards.

In other words, it is NOT necessary to select winners if the judges feel the standard of performance is not high enough. In Idaho, the "standard of performance" is:

- 90-100% of possible points = Gold
- 80-89% of possible points = Silver
- 70-79% of possible points = Bronze

SLSC Competition Grievance Procedure

Judges/Advisors should be aware of the appeal process in case contestants and/or advisors ask them questions. The SkillsUSA Idaho Board of Directors will officially recognize only those grievances filed by the advisor or the person in charge of a school association delegation.

A grievance may only be filed in the event of a rule violation. Rules to be considered include the National Technical Standards, National General Regulations, State Contest Updates.

Grievances are to be considered in the following manner:

- The local SkillsUSA advisor or contestant will file a written request describing the situation in question and the violation of the SkillsUSA technical standards no later than 6:00 pm on the day of the occurrence.
- This written statement must be signed by the advisor and filed with the State Director, or the Board Chair (Andy Rogge).
- The State Director and the Board of Directors (if necessary) will review all grievances. In the event the State Director cannot resolve a problem, the SkillsUSA Idaho Board of Directors will rule on the validity of the complaint and decide on its disposition.

SkillsUSA Idaho understands that errors in scoring, incorrect information, miscommunication or other human error can happen. The submission will be reviewed to determine if the submission is a valid grievance, or a suggestion for competition improvement.

If the committee deems the submission to be a valid grievance, they will make recommended actions for resolution. If the committee deems the submission not to be a valid grievance, or if an infraction impacted all competitors equally, no action will be taken. For team events, enter only one team member name.



NATIONAL LEADERSHIP & SKILLS CONFERENCE

Dates: June 1-5, 2026
Location: Atlanta, GA
Registration Opens: March 8, 2026
Payment Deadline: May 16, 2026

The annual National Leadership and Skills Conference (NLSC) is scheduled for June 1-5, 2026, in Atlanta, GA. A general schedule is provided on the following page. Contests will be held at the Georgia World Congress Center, and Opening and Closing Ceremonies will take place at the State Farm Arena.

Gold medalists from each state competition and each division are invited to participate in the SkillsUSA Championships at the National Leadership and Skills Conference. This delegation will represent Idaho against students from all other states and some US territories. Additional opportunities for leadership development, community service, and connections to business and industry round out the schedule for the week, providing a memorable and life-changing experience for our students and advisors.

Additional information will be published in the NLSC Conference Guide, available in spring 2026.

Estimated Travel Costs

These prices are based off of the 2025 NLSC fees and should only be used for budget purposes. A full comprehensive guide with final fees will be released in the spring of 2026.

Registration Fee: \$250 per-registrant (Fee includes national fee of \$195 + state fee of \$55)

Hotel Fee: \$240 per room, per night (\$200 plus 16.9% tax + \$5 Georgia hotel fee)

2025 IDAHO ASSOCIATION RECAP

18,000+ TOTAL NLSC ATTENDEES
159 IDAHO ATTENDEES

92	Student competitors in 49 different contests
4	Student voting delegates
43	Advisors/state staff
18	Guests / family members
1	SkillsUSA Idaho contest chair

IDAHO ACHIEVEMENTS

Idaho was recognized for increase at the Middle School, High School, and College/Postsecondary levels

Nicole Prosser was elected to serve as a SkillsUSA National Officer - This marks 3 years in a row that Idaho has officers on the national level

40 students placed top 10 in the nation in their competitions

Idaho students earned a total of 14 medals

- 8 gold medals
- 1 silver medal
- 5 bronze medals



General Event Registration Information

- Registration for all state and national events (WLTJ, SLSC, NLSC) will be completed at register.skillsusa.org.
- Registration for BASIC Conferences can be found at: <https://cte.idaho.gov/students/basic/>
- Information entered at membership registration is automatically uploaded for events.
- Accurate email addresses for all registered attendees are required!
- Students and advisors must be “joined” as members prior to competition registration.
- Advisors are required to register and pay conference fees for every event.

Registration Instructions: When you are registering for events, you will use the same website as membership. Specific instructions for each event are published in the conference guide.

1. Login to your account at register.skillsusa.org.
2. Go to Conference, My Registrations.
3. Select the correct event from the dropdown menu.
4. Click “Add New Registrant”
5. Choose the registration type, as outlined in the conference guide.
6. Select the member’s name from the dropdown list. When registering a contestant, select their contest from the list below their name, and the correct division. Select a team code, if needed. a. Non-contestants may be selected from the dropdown list, or information entered manually.
7. Click “Save & Continue”
8. Verify all information is correct, or enter information into the required fields.
 - a. Name
 - b. Email address (non-school or district email for students)
 - c. Date of birth
 - d. Accompanying Adult Information (required for all student attendees, including adults)
 - e. Emergency contact information
 - f. T-shirt size. (conference shirts are provided based on this information)

ALL competitive events (regional, state, and national) require submitted (or “joined”) membership by March 1, 2026 or prior registering for competition, whichever comes first.

Drop/Cancelation/Substitution Policy: For all events, any registration entered on the online registration system at the published deadline are considered registered and are final. If a student drops after the registration deadline, the chapter will be responsible for the submitted registration.

You may make substitutions up to 1 week prior to the SLSC, provided the substitute meets the eligibility requirements of the event. For competitive events, competitors may only be added after the registration deadline with the approval of the State Director. Contact Andrew Armstrong at Andrew.armstrong@cte.idaho.gov.

State and National Event Fees

All state and national conference registration fees must be received within 30 days after receiving your invoice.

Check Payments must be payable to: SkillsUSA Idaho

Mail to: SkillsUSA Idaho
650 W. State Street; Suite 324
Boise, ID 83702

Credit Card Payments can be made through the [Access Idaho payment system](#). Please note, all credit card transactions have a processing fee of 2.5% added.

- When paying by credit card, ensure you select the correct event in the “Transaction Item” dropdown menu.
- Make sure to enter your chapter name and invoice number in the Note/Comment section to apply payment properly.
- Invoices may be combined to make one payment; please note ALL invoice numbers when processing.

Need Help?

The SkillsUSA Customer Care Team is Here to Serve



ASSIST NEW CHAPTERS AND NEW ADVISORS

- Establish a new chapter
- Chapter management
- Create log-ins, add a training program or register members
- Register for local, state and national conferences
- Access professional member benefits
- Access online resources

New Chapters/New Advisors receive:

- Welcome email
- Mailed Membership Kit
- Follow-up email
- Follow-up phone call
- Follow-up note

PROVIDE TECHNICAL SUPPORT

- Set up new accounts
- Navigate the LMS
- Complete a purchase
- Set up student accounts
- Assign student keys
- Create reports
- Troubleshoot technology issues

PROVIDE CURRICULUM SUPPORT

- Determine the right course for your students
- Course walkthrough (layout and functionality)
- Develop implementation plan
- Demonstrate LMS system and curriculum features

WE'D LOVE TO HELP YOUR CHAPTER!

- Member recruitment
- Chapter management
- Navigating member registration
- Navigating the SkillsUSA website
- Learn about educational resources
- SkillsUSA Career Essentials Suite
- Chapter Excellence Program
- SkillsUSA Store



WAYS TO CONNECT WITH THE CUSTOMER CARE TEAM

Have questions

about SkillsUSA membership or conference registration, Career Essentials, or need online support?

- **CALL** 844-875-4557
- **CHAT** on the membership registration page.
- **EMAIL** customercare@skillsusa.org for membership, Absorb (SkillsUSA's Learning Management System) and general support questions.

Care Team Hours

Monday/Wednesday/Friday

8 a.m. – 5 p.m. (ET)

Tuesday/Thursday

8 a.m. – 7 p.m. (ET)

We look forward to hearing from you!

Meet the SkillsUSA Customer Care Team, *the faces behind the voices!*



Chelsea Robinson
Program Specialist, Customer Service

Chelsea Robinson joined SkillsUSA Customer Care Team in October 2021. Chelsea has a background in hospitality and prides herself on efficiency, dependability and organization, having trained and worked at Chick-fil-A and other restaurants as an

assistant director, supervisor or shift leader to manage a whole team. She attended Columbus Technical College. Chelsea enjoys her customer service role of supporting SkillsUSA instructors from across the nation.



Taylor Weaver
Program Specialist, Customer Service

Taylor Weaver joined the SkillsUSA Customer Care Team in 2022. Taylor has been highly involved with SkillsUSA ever since she joined the organization as a student in 2012. During that time, she earned medals and high marks in skill and leadership

competitions, volunteered with the National Courtesy Corps, served as a district officer and more. Taylor's passion for career and technical education led to a role with the Missouri Department of Elementary and Secondary Education after high school. There, she supported SkillsUSA Missouri in a multitude of ways, from phone support to financial reporting, managing vendor contracts, overseeing social media and more. Taylor strives to go above and beyond to ensure all our members experience the same opportunities for success.



Taylor Mason
Program Specialist, Customer Service

Taylor Mason became a member of the Customer Care Team in 2024, but her involvement with SkillsUSA began in 2021 as a high school student. During that time, she competed and served as a SkillsUSA Maine state officer, gaining

firsthand experience with the organization's mission. Taylor brings a wealth of knowledge from the hospitality industry, including roles in restaurants, hotels, and property management. She is pursuing a bachelor's degree in business administration with a concentration in Hospitality at Husson University. Taylor is passionate about providing outstanding support to SkillsUSA members.



Valerie Brewer
Program Specialist

Valerie Brewer joined the Customer Care Team in 2025, but her involvement with SkillsUSA dates back 10 years. She served as a regional, state and national officer during her time as a high school masonry student.

After high school, she continued her involvement as a state officer trainer and Engineering Tech & Design competition chairperson for SkillsUSA North Carolina. She is a graduate of Campbell University (NC) with a degree in Chemical Engineering. Valerie is passionate about career and technical education and SkillsUSA and is excited to provide SkillsUSA members, advisors and chapters with the support they need!



Amalie Rosales
Customer Care Team Agent

Amalie Rosales began her involvement with SkillsUSA in 2018 as a high school freshman, later serving as a local and Georgia state officer. After graduating, she continued to be an active alumna by facilitating and volunteering at her

state chapter's conferences every opportunity she had. A University of Georgia graduate with a degree in International Affairs and Public Policy and Management, Amalie strongly believes in the necessity and value of Career and Technical Education in the advancement of our nation. Often crediting SkillsUSA for her own success and development, she considers it a privilege to be able to help advisors and members in their own SkillsUSA journeys.



Kelli Engelbrecht
Chapter and CEP Coach

Kelli Engelbrecht joined the SkillsUSA Customer Care Team to offer guidance on the Program of Work and the Chapter Excellence Program. Kelli has over 30 years of experience in career and technical education. She spent 16 years in the

classroom teaching Design Drafting and leading her students and fellow advisors in SkillsUSA chapter procedures. SkillsUSA holds a special place in her heart due to the endearing relationships she was able to build with students and advisors and because of the personal and professional growth she witnessed in students through participating in a healthy Program of Work.



Quick Links and Resources

SkillsUSA Customer Care Team: For questions regarding membership, to receive coaching and ideas about starting, building, and growing your chapter. • 1-844-875-4557, customercare@skillsusa.org, or chat at register.skillsusa.org

Advisor Resources: <https://skillsidaho.org/resources/>

Any publications and resources for the benefit of advisors, including conference guides, meeting recordings and powerpoints, important forms and documents, important links, and more.

Membership and Conference Registration: register.skillsusa.org

Technical Standards: absorb.skillsusa.org

Rules and regulations for competitions. Available with Professional membership.

SkillsUSA Brand Portal: brandfolder.com/portals/skillsusa

State and national logos, local chapter logo generator, templates for letterhead, business cards, powerpoints, and more.

Additional SkillsUSA Information: skillsusa.org

Includes resources, award applications, forms, and information

Social Media

Follow SkillsUSA Idaho on our social media platforms. We are on Facebook and Instagram! We post about current and upcoming events, highlight our past and current State Officers and their accomplishments, and highlight our chapter activities.

If you would like your chapter activities to be recognized, reach out to our State Officers or State Director and we'll get your SkillsUSA members featured!



SkillsUSA Idaho Website www.skillsidaho.org

National SkillsUSA Website www.skillsusa.org



Instagram [@idahoskillsusa](https://www.instagram.com/idahoskillsusa)



Facebook [@idahoSkillsUSA](https://www.facebook.com/idahoSkillsUSA)



LinkedIn [SkillsUSA Idaho](https://www.linkedin.com/company/skillsusa-idaho)



Chapter Advisor Guide

Forms

2025-2026



State Leadership and Skills Conference

Intent to Compete Form 2025-2026

This form is used by the SkillsUSA Idaho State Office to determine member interest in competing in the contests offered at the State Leadership and Skills Conference. The data collected is given to SLSC Contest Chairs to accurately plan and build each contest. Therefore, this form is a **REQUIREMENT** of all chapters in order to compete at SLSC.

The deadline for chapters to submit this form is December 12, 2025

Instructions

Complete the chapter and advisor information on the first page.

Review the list of contests offered at the 2026 SLSC with your chapter. In the blank space next to each contest, place the number of total individual competitors, or number of teams that are intending to compete in that event. *Remember, students can compete in 1 Skilled and Technical contest and 1 Leadership/Occupational Contest.*

Once complete, sign the form and email completed form to Andrew Armstrong (Andrew.Armstrong@cte.idaho.gov). If you need to make any updates or changes to your form once it has been submitted, please email updates prior to the submission deadline.

Chapter Information

Chapter Name:		Division (Check One)	Middle School High School College/Postsecondary
Advisor Name:		Advisor Email:	
Advisor Phone:			

Skilled & Technical Contests (Individual Events)

Contest Name	Capacity	Number of Individuals
Advertising Design	No max capacity	
Architectural Drafting	4 students per school	
Automotive Maintenance and Light Repair *High School Only	3 students per school	
Automotive Refinishing Technology	3 students per school / 27 student max	
Automotive Service Technology	3 students per school (HS) 4 students per school (PS)	



Skilled & Technical Contests (Individual Events)

Contest Name	Capacity	Number of Individuals
Aviation Maintenance Technology	No max capacity	
Baking and Pastry Arts	5 students per school	
Cabinetmaking	3 students per school / 24 student max	
Carpentry	3 students per school / 30 student max	
CNC 3-Axis Milling Programmer	No max capacity	
CNC 2-Axis Turning Programmer	No max capacity	
Collision Repair Technology	3 students per school / 27 student max	
Collision Damage Appraisal	20 student max capacity	
Computer Programming	No max capacity	
Cosmetology	20 student maximum capacity	
Criminal Justice	5 students per school	
Culinary Arts	5 students per school	
Diesel Equipment Technology	Up to 6 students per school – 50 student max	
Electronics Technology	4 students per school	
Firefighting	No max capacity	
Graphic Imaging-Sublimation (Demo)	No max capacity	
Heavy Equipment Operation (Demo)	5 students per school	
HVAC & Refrigeration	5 students per school	
Industrial Motor Control (Demo)	No max capacity	
Information Technology Services	5 students per school – 25 student max	
Internetworking	4 students per school	
Photography	4 students per school	
Power Equipment Technology	5 students per school	



Skilled & Technical Contests (Individual Events)

Contest Name	Capacity	Number of Individuals
Restaurant Service	5 students per school	
Robot Welding (Demo) <i>*College/Postsecondary Only</i>	No max capacity	
Technical Computer Applications	No max capacity	
Technical Drafting	4 students per school	
Telecommunications Cabling	No max capacity	
Welding	3 students per school – 39 student max	
Welding Sculpture	No max capacity	

Skilled & Technical Contests (Team Events)

Contest Name	Capacity	Number of Teams
3D Visualization & Animation (<i>Team of 2</i>)	No max capacity	
Additive Manufacturing (<i>Team of 2</i>)	No max capacity	
Automated Manufacturing Technology (<i>Team of 3</i>)	3 teams per school	
Cyber Security (<i>Team of 2</i>)	No max capacity	
Emergency Medical Technician (Demo) (<i>Team of 2</i>)	No max capacity	
Interactive Application and Video Game Development (<i>Team of 2</i>)	No max capacity	
Mechatronics (<i>Team of 2</i>)	No max capacity	
Mobile Robotics Technology (<i>Team of 2</i>)	2 teams per school	
Robotics: Urban Search and Rescue (<i>Team of 2</i>)	3 teams per school	
Video Production (<i>Team of 2</i>)	3 teams per school	
Web Design (<i>Team of 2</i>)	No max capacity	
Welding Fabrication (<i>Team of 3</i>)	1 team per school	
Team Engineering Challenge (<i>Team of 3</i>) <i>*Middle School Only</i>	3 teams per school	



Leadership/Occupationally Related Contests (Individual Events)

Contest Name	Capacity	Number of Individuals
Customer Service	20 student max capacity	
Extemporaneous Speaking	3 students per school	
Facilithon - Leadership in Facility Management (Demo)	No max capacity	
Job Interview	3 students/school – 21 student max	
Job Skill Demonstration A	3 students per school / 21 student max	
Prepared Speech	3 students per school	
Related Technical Math	No max capacity	

Leadership/Occupationally Related Contests (Team Events)

Contest Name	Capacity	Number of Teams
American Spirit <i>(Team of 3)</i>	No max capacity	
Chapter Display <i>(Team of 3)</i>	No max capacity	
Community Service <i>(Team of 3)</i>	No max capacity	
Engineering Technology - Design <i>(Team of 3)</i>	No max capacity	
Entrepreneurship <i>(Team of 4)</i>	No max capacity	
Opening & Closing Ceremonies <i>(Team of 7)</i>	No max capacity	
Outstanding Chapter <i>(Team of 3)</i>	No max capacity	
Promotional Bulletin Board <i>(Team of 3)</i>	No max capacity	
Quiz Bowl <i>(Team of 5-7)</i>	2 teams per school	

Advisor Signature: _____

Notes:



Application to Add Existing National Contest to the Idaho State Leadership and Skills Conference (SLSC)

Name of Contest (must be the same as national contest name):

Brief description of the contest (50 words or less):

Is this an individual or team contest? (check one) Individual Team

If a team contest, how many students are on each team? (Explain different "roles" of team members, if necessary)

What is the expected time requirement to conduct this contest?

What companies/organizations are presently committed to provide volunteers, equipment, tools, and overall support to conduct a demonstration contest at the SkillsUSA Idaho Championships?

Approximately how much square footage will be required to conduct the contest?

What is the likely utility needs (electrical, water, air conditioning, etc.) of this contest?

What tools and/or equipment will be provided for the contest (loaned or donated) by member companies serving on the contest's technical committee and by allied partners?



State Advisor of the Year Nomination Form Level 1

Criteria & Eligibility

The SkillsUSA Idaho Advisor of the Year Award honors dedicated SkillsUSA Advisors that embrace CTE, the SkillsUSA Framework, and national programming to create career-ready graduates and opportunities for every member.

State winners are submitted to the regional competition. If an Advisor receives the regional award, the winners will be submitted to receive the National Advisor of the Year award at NLSC.

To qualify for Advisor of the Year, one must meet the following criteria:

- Be a paid and current SkillsUSA Idaho Advisor
- Be currently employed by a high school, postsecondary institution, career center, area vocational technical school, or similar
- Contributions and achievements on which the nomination is based should have been made within the past ten years

Nomination

To nominate a SkillsUSA Idaho Advisor, please complete the following form. Submit the form and a maximum of three letters of additional support or recommendation for the nominee, plus a photo of the nominee.

Forms and letters should be sent to:

Andrew Armstrong
SkillsUSA Idaho State Director
andrew.armstrong@cte.idaho.gov
650 W. State Street; Suite 324
Boise, ID 83702

Submission Deadline: **January 30th, 2026**



State Advisor of the Year Nomination Form

Nominee Information

Name of Nominee:

Nominee Email:

Nominee Phone:

Home Address:

City:

State:

Zip Code:

School Name:

Region:

Job Title:

CTE Subject Area/Program:

Number of Years as a SkillsUSA
Advisor:

Nominator Information

Nominator Name:

Nominator Title:

Nominator Email:



State Advisor of the Year Nomination Form

Accomplishments or Resume of Nominee

Please use this sheet or answers may be supplemented on a single- spaced, 8 ½" x 11" page.

Significant Positions Held (in education or SkillsUSA Idaho):

Honors and/or Recognitions:

Professional Memberships (include offices held):

Other specialized SkillsUSA Idaho activities, such as community service, safety projects, or any other activity beyond the call of duty:
