



Job Skill Interview Contest Update

Friday, March 6, 2026

Boise Centre-East
Room 430 A

Orientation Time & Location: 7:00 AM – Room 430 A

**Holding Room: 410 A&B
Presentation Room: 430 A**

Individual presentation times will be given to competitors during the orientation.

Competitors Must Bring:

- Pen
- One-page single sided resume – hard copy
- Completed Job Application
- Employment Portfolio – hard copy

COMPETITION GUIDELINES

Competition orientation - Competitors will be assigned appointment times.

Portfolio - The portfolio is a collection of a competitor's career readiness documents. The following are the only documents included in the portfolio, and they must be in the stated order.

See Technical Standards for specific documentation requirements.

- Resume
- Job posting
- Cover letter
- Three (3) professional references



- Two (2) letters of reference
- One (1) job posting
- Cover letter
- Three (3) professional references
- Two (2) letters of reference from teachers, mentors, supervisors, employers, and/or others.

Receptionist and application

At the specified report time, Competitors will greet the receptionist and submit their application and employment portfolio.

Competitors will then be asked to wait in the holding room until they are called to interview.

The receptionist will evaluate the competitor on greeting, introduction, and overall professionalism.

Job Interview

- The interview with the judges will be approximately 10 minutes. This will allow adequate time for four (4) to six (6) questions.
- All competitors will be asked identical questions.
- The competitor will be asked to describe the job they are applying for, based on the information submitted in the portfolio.